

ANNUAL QUALITY ASSURANCE REPORT
(AQAR)
Of the
Internal Quality Assurance Cell
(IQAC)
HAKEEM MEHTAB UDDIN
HASHMI COLLEGE OF LAW
AMROHA – 244221



(www.hashmitrust.com)

For the Session: 2016-17

Submitted on:

Submitted to:

National Assessment and Accreditation Council

Bangalore (India)

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

HAKEEM MEHTAB UDDIN HASHMI COLLEGE OF LAW, AMROHA

1.2 Address Line 1

NIZAMPUR GARVI

Address Line 2

DHANOURA ROAD

City/Town

AMROHA

State

UTTAR PRADESH

Pin Code

244221

Institution e-mail address

hashmilawcollege@gmail.com

Contact Nos.

9012872786, 05922-260025

Name of the Head of the Institution:

Dr. RANA PARVEEN

Tel. No. with STD Code:

05922-260025

Mobile:

9451960172

Name of the IQAC Co-ordinator:

Mr. MOHD. TARIQ KHAN

Mobile:

9359133995

IQAC e-mail address:

hashmiiqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

UPCOGN24471

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC(SC)/20/A&A/38.1 DATED: 16/12/16

1.5 Website address:

www.hashmitrust.com

Web-link of the AQAR:

www.hashmitrust.com/aqar.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.05/7	2016	Upto 15/12/2021
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

13/03/2017

1.8 AQAR for the year

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR _____ (DD/MM/YYYY)
ii. AQAR _____ (DD/MM/YYYY)
iii. AQAR _____ (DD/MM/YYYY)
iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☒

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☒ No ☐

✓
(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☒

1.11 Type of Faculty/Programme

Arts ☐ Science ☐ Commerce ☐ Law ☒ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

M.J.P. ROHILKHAND
UNIVERSITY, BAREILLY

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

03

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

01

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

01

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

01

2.9 Total No. of members

11

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National ☒ State ☐ Institution Level

(ii) Themes

INDEPENDENCE OF JUDICIARY: ISSUES, CHALLENGES & PROSPECTUS

2.14 Significant Activities and contributions made by IQAC

LEGAL AWARENESS PROGRAMMES ORGANISED IN COLLABORATION WITH NCW

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
TRANSPORTATION	YES

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

PLACED BEFORE THE MANAGEMENT ACTION TAKEN IS AWAITED

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	2	-	2	-
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others	1			
Total				

Interdisciplinary				
Innovative	Coaching for competitive exams			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☒ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabi revision through University is under process

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
16	12			04

2.2 No. of permanent faculty with Ph.D.

04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
02	11					04			

2.4 No. of Guest and Visiting faculty and Temporary faculty

05

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		2	
Presented papers		1	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

SMART CLASSES

2.7 Total No. of actual teaching days during this academic year

230

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NIL

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

60

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass
B.A.LL.B.	278		21	178		199
LL.B.	346		6	177		183

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

STUDENT FEEDBACK, CLASS MONITORING & MAIN EXAM RESULT

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	RESEARCH METHODOLOGY CLASSES etc.

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	6	2	2	
Technical Staff	2			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

STUDENTS MAKE REGULAR VISIT TO THE NEARBY RURAL AREAS & STUDY SOCIO ECONOMIC CONDITIONS OF RURALS.

3.2 Details regarding major projects : NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects: NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications: NIL

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications: NIL

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from : NIL

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences NIL
organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : N.A.

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

N.A.

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year: NIL

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

NIL

NIL

3.19 No. of Ph.D. awarded by faculty from the Institution

NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones): NIL

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events: NIL

University level

State level

National level

International level

3.22 No. of students participated in NCC events: NIL

University level

State level

National level

International level

3.23 No. of Awards won in NSS:

NIL

University level

State level

National level

International level

3.24 No. of Awards won in NCC:

NIL

University level

State level

National level

International level

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input checked="" type="text"/>
NCC	<input type="text"/>	NSS	<input type="text"/>
		Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- LEGAL LITRACY
- LEGAL AID
- DEBATE COMPETITION

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	√			
Class rooms	√			
Laboratories				
Seminar Halls	√			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others			SELF	

4.2 Computerization of administration and library

YES

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2961	1080562	114	32370	3075	1112932
Reference Books	89	44500			89	44500
e-Books						
Journals	1611	334342	57	35357	1668	369699
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	21	1	YES	WIFI	01	03	01	
Added								3
Total	21	1						

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

POS MACHINE, BIOMETRIC ATTENDANCE

4.6 Amount spent on maintenance in lakhs :

i) ICT	26572
ii) Campus Infrastructure and facilities	177613
iii) Equipments	194451
iv) Others	14587
Total :	413223

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

WOMEN GRIVENCE REDRESSAL CELL CONSTITUTED, CARRIER COUNCELLING, DIRECT STUDENT GRIVENCE REDRESSAL MECHANISM IS ADOPTED BY THE MANAGEMENT

5.2 Efforts made by the institution for tracking the progression

FEEDBACK FROM STUDENTS

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
657			

(b) No. of students outside the state

13

(c) No. of international students

NIL

	No	%
Men	492	74

Women

	No	%
	165	26

Last Year: 2015-16						This Year: 2016-17					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
314	40		278	1	633	272	40		345		657

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

COACHING & CAREER GUIDANCE PROVIDED BY COLLEGE FACULTY.

No. of students beneficiaries

120

5.5 No. of students qualified in these examinations

NET	<input type="text" value="01"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text" value="01"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text" value="60"/>

5.6 Details of student counselling and career guidance

Counselling & career guidance programme conducted for final year students in each session

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

AWARNESS PROGRAMMES FOR ENSURING GENDER JUSTICE & WOMEN EMPOWERMENT

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events: NIL

State/ University level National level International level

No. of students participated in cultural events: NIL

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events: NIL

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	19	38000/-
Financial support from government	237	24,74,470/-
Financial support from other sources	03	48000
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives : NIL

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____NIL_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our Vision:

We think about those people who are educationally, socially and economically backward in the society and are deprived even from their fundamental rights of life, equality, dignity, fraternity and access to Justice. This inspired us to produce good lawyers who can serve these people of the society and assist them in exercising their inalienable rights without any obstacle. Through the law college we will play a key role in achieving constitutional goal of equality before law and equal protection of laws and easy access to justice for all without any kind of discrimination.

Our Mission:

- To make every student employable, through the holistic education as well as to foster them the spirit of contribution to the nation and cultivate legal sciences.
- To strive for personality development of each student through development of positive attitude, leadership qualities and make them self aware and equip them to contribute the humanity globally.

6.2 Does the Institution has a management Information System

COMMUNICATION THROUGH ICT

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

RECOMMENDATIONS WITH NECESSARY SUGGESTIONS MADE
BEFORE THE UNIVERSITY FOR THE REVISION OF SYLLBI

6.3.2 Teaching and Learning

SMART CLASEES

6.3.3 Examination and Evaluation

TUTORIAL, HOME ASSIGNMENT & CLASS TESTS ETC.

6.3.4 Research and Development

--

6.3.5 Library, ICT and physical infrastructure / instrumentation

INSTALLATION OF JIO FI TO ENSURE EASY ACCESS TO INTERNET IN CAMPUS
--

6.3.6 Human Resource Management

--

6.3.7 Faculty and Staff recruitment

FACULTY RECRUTIED ON THE APPROVAL OF THE CONCERNED UNIVERSITY

6.3.8 Industry Interaction / Collaboration

--

6.3.9 Admission of Students

THROUGH UNIVERSITY COUNSELLING

6.4 Welfare schemes for

Teaching	SALARY INCREMENT
Non teaching	SALARY INCREMENT
Students	SCHOLARSHIP

6.5 Total corpus fund generated

The college has separate salary fund in which adequate amount is available.

6.6 Whether annual financial audit has been done

Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			YES	C.A.
Administrative			YES	C.A.

6.8 Does the University/ Autonomous College declare results within 30 days? NIL

For UG Programmes Yes ☐ No ☐

For PG Programmes Yes ☐ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

COLLEGE IS NOT AUTONOMOUS & NO EFFORTS ARE
MADE IN THIS REGARD BY THE UNIVERSITY

6.11 Activities and support from the Alumni Association

ALUMNI MEETS HELD COLLEGE CAMPUS

6.12 Activities and support from the Parent – Teacher Association

TEACHERS PARENT MEETS HELD TWICE A YEAR

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

CAMPUS IS LUSH GREEN SITUATED IN BETWEEN GREEN
ZONE INITIATIVES TAKEN TOWARDS PAPERLESS WORK &
PLANTION IS CARRY ON

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

ENVIRONMENT CONSIOUSNESS & USE OF ICT

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

LEGAL LITERACY CAMP IN RURAL AREAS
DEBATE COMPETITIONS

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

SEPICAL LECTURES DELIVERED

7.5 Whether environmental audit was conducted?

Yes

No

v

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

TO IMPHESIS ON USE & UPGRADATION OF ICT
TO FACITILIATE RESEARCH ACTIVITIES

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____*_*_*____

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence

DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
